

NATIONAL CURRICULUM 2008
ICT Skills Checklist

Find and analyse information	Date
1. discuss the purpose of their tasks, the intended audiences and the resources needed	
2. find information from a variety of sources for a defined purpose	
3. select suitable information and make simple judgements about sources of information	
4. produce and use databases to ask and answer questions, <i>e.g. search, sort and graph</i>	
5. produce and use models and/or simulations to ask and answer questions, <i>e.g. use a spreadsheet to calculate and graph sales in a shop</i>	
6. investigate the effect of changing variables in models and/or simulations to ask and answer 'what if...?' type questions.	
Create and communicate information	
1. create and communicate information in the form of text, images and sound, using a range of ICT hardware and software	
2. create a range of presentations combining a variety of information and media, <i>e.g. a poster combining text and graphics, a multimedia presentation</i>	
3. share and exchange information safely through electronic means, <i>e.g. use of e-mail, virtual learning environments.</i>	